

THE LOCAL CHOICE E-NEWS

*Department of Human Resource Management
Office of Health Benefits*

April 8, 2026

IMPORTANT INFORMATION – TLC FAXES

Due to a technical issue, the TLC fax machine is currently out of service. We are working to restore service as quickly as possible; however, an estimated restoration time is not yet available. Other options available to you include sending forms via email (tlc@dhrm.virginia.gov) or via the United States Postal Service.

Any forms that were faxed after 5:00 p.m. on Friday, April 3, 2026 should be resent.

We strongly recommend that you check your Cardinal Enrollment Report to confirm that all forms sent via fax were processed.

We apologize for any inconvenience this has caused.

Thank you.

Please do not reply to this email. You may send inquiries to The Local Choice mailbox at TLC@dhrm.virginia.gov.